

Unapproved Minutes From the August 29th, 2012 PTO Meeting

All in attendance were Lisa Allsup, Relda Haynes, Leann Fenton, and Nancy Harkin.

The meeting was called to order at approximately 9:50am.

Item to be discussed in a semi-formal meeting was the formation of bylaws on how to operate the PTO and will be reviewed and possibly passed at the next PTO meeting on September 12, 2012 at 3:45pm in the elementary media-center.

Article 1-Purpose

The article is our purpose from the May 9th, 2012 minutes. The article was read through and unanimously passed.

Article 2-Mission Statement

The mission has been added as discussed.

Article 3- Policies

Discussed was the purchase order procedure and was added to the bylaws and any bills that are submitted over \$100 need to be approved by the PTO. Also a discussion on how to have \$250 at the end of the fiscal year was discussed. Where are the funds going to come from? It may be possible have the 6 week program families help with a fundraiser.

Article 4- Membership and Dues

It was changed that there are no annual dues.

Article 6- Officers and Their Election

It is necessary to have a nominating committee. This was changed to nominations will be taken from the floor.

The duties to the officer were updated to meet the needs of the PTO.

Article 9-Committees

Section 2 was updated to list our current committees within the Starmont PTO.

Article 10-Meetings

A discussion about the time of meetings was brought up to possibly alternate between afternoons and evenings to meet the needs of the PTO members so they may be able to attend a meeting if a previous one had to be missed.

Article 14-Conflict of Interest

This has been added to notify members and committees that if there is a conflict of interest it is known and if there is the member will have not vote on the agenda item.

Other Items Up For Discussion To Be Added to the Bylaws

Do we want to send out a quarterly newsletter?

Standing Rules and Policies

Rules For Members

Leann sent out a copy of the revised bylaws that were reviewed with these minutes and will send out a draft prior to the next meeting on September 12th 2012 at 3:45pm in the elementary media-center.

The meeting was adjourned at approximately noon.